Instructions for Completing the APTI Application for Training Form

This form is used to register you with the Air Pollution Training Institute (APTI) You will receive a confirmation of your Personal Identification Number (PIN) from the APTI Registrar upon acceptance as a student. Your PIN is your passkey to your records at APTI. For example, you will need a valid PIN to register for a course or to request a copy of your transcript of completed training through APTI.

General Directions:

Use dark ink, use one letter to a box, and use CAPITAL LETTERS.

1

NAME: Print your name as you would like it to appear on your records and certificates. The salutation is how you prefer to be addressed on letters and other communications, such as, Mr., Mrs., Dr., Prof., or Capt.

2

PERSONAL IDENTIFICATION NUMBER: Enter a Personal Identification Number (PIN) of your own choosing. This number can be up to 10 digits in length. It must be unique within the APTI Registration System and a number you can remember.

3 4

Blocks 3 and 4 have been intentionally left off this form.

5

PAYMENT METHOD: This only applies to students who have to pay tuition, such as employees of private sector companies, nonexempt government agencies, university students and faculty. Indicate how you will pay the tuition.

6

ADDRESS: Print the name and complete address of your agency or employer. Remember to include your work phone, fax, and e-mail address.

7

EMPLOYER CODE: Fill the bubble corresponding to your employer code:
1. US EPA 2. Other Federal 3. State Agency 4. local agency 5. Tribal government 6. University Faculty/Student 7. Industry 8. Consultant 9. Dept. of Defense 0. Other

8

PROFESSION CODE: Fill the bubble corresponding to your profession code:
1. Administration 2. Chemist 3. Engineer 4. Education 5. Ind. Hygienist

6. Meteorologist 7. Scientist 8. Statistician 9. Compliance 0. Other

9

POSITION CODE: Fill the bubble corresponding to your current position code:
1. Administration 2. Chemist 3. Engineer 4. Education 5. Ind. Hygienist
6. Meteorologist 7. Environmentalist/Specialist 8. Inspector 9. Technician
0. Other

10

DEGREE CODE: Fill the bubble corresponding to highest degree received:
1. AA 2. BS 3. BA 4. MS 5. MA 6. Ph.D 7. JD 8. MD 0. None

11

YEARS OF EXPERIENCE: Print the number of years of experience you have in the air pollution control field.